

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ONTARIO



COURSE OUTLINE

COURSE TITLE: Integration Seminar

CODE NO. : CJS 419

SEMESTER: IV

PROGRAM: Law and Security Administration

AUTHOR: John E. Jones

DATE: DEC, 2000 **PREVIOUS OUTLINE** Jan, 00

DATED:

APPROVED:

DEAN

DATE

TOTAL CREDITS: 3

PREREQUISITE(S) None

Hours per Week: 2

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I. COURSE DESCRIPTION:

This seminar provides an opportunity for students to share their field placement experiences, to discuss current LASA issues, and integrate course materials with placement activities.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. **Explore and discuss various issues related to the field of Law and Security.**

Potential Elements of the Performance:

- a. List and discuss the various issues affecting the field of Law and Security
- b. list a describe the various career opportunities in private security

2. **Explore and complete various requirements for the employment application process.**

Potential Elements of the Performance:

- a. Write a cover letter for employment
- b. Prepare a resume for employment
- c. List and discuss various strategies with respect to the employment interview
- d. Complete selected tests for employment
- e. Analyze results from employment tests.

3. Explore and discuss the field placement manualPotential Elements of the Performance:

- a. Outline the philosophy of field placement
- b. List and discuss the responsibilities of the various parties involved in the field placement
- c. Outline the dress code for field placement
- d. Outline methods of evaluation for field placement

4. Describe an agency within the Law and security fieldPotential Elements of the Performance:

- a. Research a specific agency
- b. Give an oral presentation based on the written report
- c. Complete a written report on the agency
- d. Discuss any concerns with respect to the field placement experience

III. TOPICS:

1. Current issues in Law and Security
2. Employment Application Process
3. Field Placement Manual
4. Various Law and Security Agencies

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Materials supplied by course instructor as required

V. EVALUATION PROCESS/GRADING SYSTEM:

Students will be awarded an "S" or "U" based upon attendance, participation and successful completion of required assignments.

The following semester grades will be assigned to students in post-secondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 - 100%	4.00
A	80 - 89%	3.75
B	70 - 79%	3.00
C	60 - 69%	2.00
R (Repeat)	59% or below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field placement or non-graded subject areas.	
U	Unsatisfactory achievement in field placement or non-graded subject areas.	
X	A temporary grade. This is used in limited situations with extenuating circumstances giving a student additional time to complete the requirements for a course (<i>see Policies & Procedures Manual B Deferred Grades and Make-up</i>).	
NR	Grade not reported to Registrar's office. This is used to facilitate transcript preparation when, for extenuating circumstances, it has not been possible for the faculty member to report grades.	

VI. SPECIAL NOTES:

Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your instructor and/or the Special Needs office. Visit Room E1204 or call Extension 493, 717, or 491 so that support services can be arranged for you.

Retention of course outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other post-secondary institutions.

Plagiarism:

Students should refer to the definition of Academic dishonesty in *Student Rights and Responsibilities*. Students who engage in Academic dishonesty will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Course outline amendments:

The Professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

Re-write of an exam is not permitted.

All assignments must be typed, double spaced, with a cover page.

Failure to notify the professor of exam absence prior to the exam will result in a "0" grade assigned.

VII. PRIOR LEARNING ASSESSMENT:

Students who wish to apply for advanced credit in the course should consult the professor. Credit for prior learning will be given upon successful completion of a challenge exam or portfolio.

VII DIRECT CREDIT TRANSFERS:**I**

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.